

Island of San Servolo – Venice – Italy

Name of event : IWA 2019

Date of event: September 8-11, 2019

ACCOMMODATION FORM - SAN SERVOLO RESIDENTIAL AND STUDY CENTRE

PLEASE FILL OUT, SIGN AND RETURN THIS FORM BY **May, 10th, 2019** TO:

SAN SERVOLO SERVIZI METROPOLITANI DI VENEZIA SRL

Email: reception@servizimetropolitani.ve.it

- ACCOMMODATION CANNOT BE GUARANTEED AFTER January 10th, 2019-

First name _____

Last name _____

Address _____ Telephone _____

Email _____

Type of room	Arrival date	Departure date	No of nights	Price per night
Single room				€ 95,00
Twin room				€ 150,00
Three bed room				€ 165,00
Four bed room				€ 170,00
DUS				€ 120,00

N.B.:

- Should you want to stay at San Servolo before and/or after the event, please send mail requesting extra dates and booking details to: reception@servizimetropolitani.ve.it
- The price of the room includes the 10% VAT charge but does not include breakfast.
- Please note that the city of Venice charges a daily visitor tax of € 3,20 per person per night for a maximum of 5 nights.
- The *San Servolo Restaurant* is open every day from 7:30 a.m. to 10 a.m. for buffet breakfast. Cost: € 9,00, including VAT.
- The *San Servolo Café* is open every day from 8 a.m. to 6 p.m.

On receipt of this form we will immediately debit your credit card for the cost of the **first night**.

IMPORTANT: This down payment is not refundable under any circumstances.

The balance owed at the end of your stay must be settled at checkout.

Please indicate your credit card details below (American Express and Diners not accepted):

Credit Card: VISA MASTERCARD

Card number: _____

Expiry date: _____

First and last names appearing on the card: _____

Signature of the card holder: _____

By signing this form you acknowledge and accept that:

- a) Available rooms will be assigned on a first-come-first-served basis. If the type of room requested is not available, a room of a different type will be assigned at the prices indicated above.
- b) Cancellations or curtailment of initial booking:
 - Cancellations or curtailments made between 90 and 60 days before arrival: *apart from the deposit for the first night*, which is not refundable, no further penalties will apply for the cancellation of up to 20 % of the total number of room-nights. For the cancellation of more than 20 % of room-nights, a penalty of 60% of the price of the cancelled nights will be debited to your credit card;
 - Cancellations or curtailments made more between 59 and 30 days before the check-in date: *apart from the deposit for the first night*, which is not refundable, no penalties will apply for the cancellation of up to 10 % of the total number of room-nights. For the cancellation of more than 10 % of the total number of room-nights, a penalty of 60% of the price of the cancelled nights will be debited to your credit card;
 - Cancellations or curtailments made between 29 and 7 days before the check-in date: a penalty of 100% of the total price of the booking will be debited to your credit card.
 - You also acknowledge and hereby accept that you are under the obligation to reimburse San Servolo Servizi for any damage to the guestrooms, furniture and fittings.

DATE _____

SIGNATURE _____